

**TOWN OF SOMERS
BOARD OF SELECTMEN
AGENDA – REGULAR MEETING
Thursday, February 26, 2009, 6:00 p.m.
Selectmen's Conference Room**

- 1 Call to order – First Selectman David Pinney called the meeting to order at 6:00 p.m.
- 2 Members present – Kathleen Devlin and David Pinney. Joseph Tolisano was present via telephone and his participation made available by speaker to the meeting attendees. Also present were the town director-level staff members, Francine Aloisa-Library Director; Bob Cafarelli-Director of Public Works/Town Engineer; Jenifer Charette-Human Services Director; Ann Marie Logan-Town Clerk; Marcia Mitchell-Exec Asst/Operations Manager (recording); Greg Simmons-Chief Financial Officer.
- 3 Pledge of Allegiance
- 4 Correspondence - none
- 5 Citizen Comments - none
- 6 Old Business
 - 6.1 2010 Operating Budget – Mr. Pinney said that, based on department submissions to date, the draft 2010 town operating budget stands \$53,000 greater than the 2009 budget, not including the Governor's proposed increase for the Resident Trooper program. Mr. Pinney recommended that a special meeting be scheduled for the BOS to review and finalize the budget for presentation to the Board of Finance. The Selectmen agreed and tentatively scheduled a special meeting for Thursday, March 5, at 6:00 p.m.
 - 6.2 Fee Review – Mr. Pinney said, while all Town fees needed to be reviewed, that Building permit fees had not been adjusted since the BOS approved an increase in 1996. He expected to review recommendations from the Building Official and present increases for consideration at a later date.
 - 6.3 Somersville Planning Committee update – Mr. Pinney said that the committee had finalized plans to do work on the sidewalks on the south side of Main Street and on School Street. Since Main Street is a state road (Rt. 190) approval from the State DOT needs to be obtained prior to starting work. Mr. Pinney is also looking into how we go about activating the STEAP grant funding already approved.
 - 6.4 Web survey re: upcoming budget year – Mr. Pinney said that he would be drafting a survey for posting on the town website.
 - 6.5 Discuss scheduling of Public Hearing re: field development, and special Town Meeting re: transfers, appointments – Mr. Pinney said that he would like to have a Public Hearing on the development of the additional field at the Field Road park facility. He also said that we currently have a transfer and several appointments that require Town Meeting approval, and proposed that we schedule a special Town meeting and the proposed Public Hearing on the same evening sometime in March. After a brief discussion, ***Motion by Ms. Devlin, seconded by Mr. Tolisano, that a special Town Meeting to consider and approve transfers and appointments, as well as a Public Hearing regarding the development of an additional field at the Field Road park facility be tentatively scheduled for 7:00 p.m. on Thursday, March 19, at 7:00 p.m. The motion unanimously carried.*****
 - 6.6 Quarterly Director Participation-SWOT review – the selectmen thanked the director staff for their compilation of their departments' SWOT (strengths, weaknesses, opportunities & threats) analyses. The selectmen said that they

would consult the report when they make tactical, operational and strategic plans, and expect that they would use the report as a basis for their long-term plan document. The directors commented that they considered the SWOT analyses to be living changing documents and asked how often the BOS would like to review revisions to the analyses. The consensus of the BOS was that they would review the updated SWOT reports annually.

- 7 Authorization of Scheduled Payments – ***Motion by Ms. Devlin, seconded by Mr. Tolisano, to authorize scheduled payments totaling \$325,347.21. Motion unanimously carried.***
- 8 Appropriations/Transfers – ***Motion by Mr. Tolisano, seconded by Ms. Devlin to authorize an appropriation to cover the 2008 Health Officer Salary payment, which was overlooked and had not been paid under the 2008 budget year. Motion unanimously carried.***
- 9 Approval of Minutes – 2/12/09 – ***Motion by Mr. Tolisano, seconded by Ms. Devlin to approve the minutes of the 2/12/2009 BOS meeting as written. Motion unanimously carried.***
- 10 Board of Selectmen Remarks – The selectmen recognized a request from Ms. Logan to approve her application for a Historic Records Preservation grant in the amount of \$5,000. The approvals required were designation of the Town Clerk as applicant for the grant; approval of a Nondiscrimination Certification; and a Certified resolution by the BOS. ***Motion by Mr. Tolisano, seconded by Ms. Devlin to approve the Town Clerk's application for a Historic Records Preservation grant in the amount of \$5,000 including***
 - 1. Designation of Ms. Logan as the Town Clerk, as applicant for the grant;***
 - 2. Approval of a Nondiscrimination Certification; and***
 - 3. A Certified Resolution approved by the BOS.******Motion unanimously carried.***
- 11 Citizen Comments - none
- 12 Adjournment – ***Motion by Ms. Devlin, seconded by Mr. Pinney to adjourn the meeting at 6:50 p.m. Motion unanimously carried.***

Respectfully submitted,

Marcia L. Mitchell
Exec Asst/Ops Mgr
Recording Secretary

MINUTES ARE NOT OFFICIAL UNTIL APPROVAL AT A SUBSEQUENT MEETING